

PGPC . AGM 10TH MAY 2016 1/4

Minutes of the Penton Grafton Parish Council meeting held on Tuesday 10th May 2016 in the Committee Room, The Fairground Village Hall at 7.30pm.

| | | |
|---------|--------------------|-------------------|
| Present | Cllr Mr G Light | Chairman |
| | Cllr Mr J Marsh | Vice Chairman |
| | Cllr Mrs J Osborne | |
| | Richard Waterman | Parish Clerk |
| | Mrs Z Brooks | County Councillor |

| | | |
|-----------|-------------------|--------------------|
| Apologies | Cllr Mrs R Smith | |
| | Cllr Mrs H Carter | |
| | Cllr Mr P Carter | |
| | Mrs P Mutton | Borough Councillor |

WELCOME.

The Chairman welcomed everyone to the meeting and stated that he was very disappointed that Cllr Mrs R Smith had sent her apologies at a late stage.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN

The Chairman suggested this be held over until the July meeting, when it is hoped that the whole Parish Council will be present.

DECLARATION OF INTERESTS

Cllr Mrs J Osborne declared an interest in the Cottage Charity and the Fairground Hall.

CHAIRMAN'S REPORT.

The Chairman did not give an annual report as he felt that all the issues the parish Council are undertaking are ongoing. The Penton Grafton Parish Councillors, with the exception of Cllr Mrs J Osborne who is a tenant, are trustees of the Penton Grafton Cottage Charity. The Penton Grafton Cottage Charity owns 8 cottages that are rented and is in the process of purchasing a 9th.

FINANCE.

FINANCIAL POSITION at 10th May 2016

| | | |
|-----------------------------|------------------|----------|
| | £ | |
| Lloyds TSB Current Account | 3,605.64 | 31/03/16 |
| Premium 10 day Account 1.5% | 33,212.83 | |
| | 36,818.47 | |

PAYMENTS - April and May 2016

| | | |
|----------------------|--------------------|--------|
| | | £ |
| R N Waterman | Wages SO April | 300.00 |
| R N Waterman | Wages SO May | 300.00 |
| Link Office Supplies | Printer Cartridges | 55.16 |

| | | |
|-------|----------------------|---------------|
| Enham | Church Grass Cutting | 89.10 |
| HCC | Street Lighting | 68.13 |
| | | 812.39 |

SITE FINANCE

| | | |
|---------------------|--|-----------------|
| Income | | £ |
| Utilities | | 545.40 |
| Rents April and May | | 7,645.50 |
| | | 8,190.90 |

| | | |
|----------------------------------|---------------|-----------------|
| Expenditure | | £ |
| Sheep Shed Gallery | April and May | 800.00 |
| Clerk's Wages | | 600.00 |
| Caretaker's Wages | | 416.00 |
| Maintenance/projects and repairs | | 3,221.50 |
| Electricity | | 920.93 |
| Water Rates | | 234.80 |
| Site Cleaning | | 160.00 |
| | | 6,353.23 |

| | | |
|--------------------------------------|-----------------------|-----------------|
| CHEQUES ISSUED IN April and May 2016 | | £ |
| HCC | Supplies | 190.78 |
| TVBC | Business Rates | 197.22 |
| Travis Perkins | Paint | 25.50 |
| H Slingsby | Scaffolding Tower | 1,118.00 |
| D J Harris | Gallery toilet repair | 264.00 |
| Clanville Draintech | February Blockage | 756.00 |
| Clanville Draintech | May Blockage | 210.00 |
| TVBC | FSS Bracket | 72.00 |
| Options Flooring | Door Mats | 330.22 |
| Travis Perkins | Materials | 57.78 |
| | | 3,221.50 |

| | | |
|----------------------|---|-----------|
| | | £ |
| BANK ACCOUNT BALANCE | 31 st March 2016 | 12,269.17 |
| VAT to be claimed - | (1 st April - 10 th May 2016) | 460.69 |

END OF YEAR ACCOUNTS

The Clerk explained each item and reported that the accounts have not yet been audited by Paul Reynolds the internal auditor and are due to go to district Audit at the end of July 2016.

PENTON GRAFTON PARISH COUNCIL
 RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2016

RECEIPTS 2015/2016

| | £ |
|----------------------------|------------------|
| Precept | 10,800.00 |
| Bank Interest | 350.67 |
| VAT Refund | 3,535.59 |
| Car Park Rent | 600.00 |
| SEB Wayleave | 36.02 |
| Insurance Contributions | 1,200.00 |
| Administration Fee/Refunds | 2,042.65 |
| Site Income | 52,657.38 |
| | 71,222.31 |

PAYMENTS

| | £ |
|----------------------------------|------------------|
| Administration | 2,751.41 |
| Wages | 3,492.96 |
| Insurance | 6,381.90 |
| Grass Cutting/Maintenance | 2,217.17 |
| Fairground Maintenance | 38,506.41 |
| Street Lighting | 173.72 |
| NHW | 40.00 |
| Flashing Speed Signs/Maintenance | 407.50 |
| Election Costs | 1,007.20 |
| VAT on Payments | 3,502.66 |
| | 58,480.93 |

RECEIPTS AND PAYMENTS SUMMARY

| | £ |
|--|------------------|
| Balance B/F 1 st April 2015 | 36,315.69 |
| Add Income | 71,222.31 |
| | 107,538.00 |
| Less Payments | 58,480.93 |
| | 49,057.07 |

The Parish Council agreed to adopt the Annual Governance Statement and the Accounting Statement. Proposed by Cllr G Light, seconded by Cllr J Osborne. All agreed. The Chairman will sign off the accounts once they have been inspected by Paul Reynolds the internal Auditor.

CLLR MRS Z BROOKS

Cllr Mrs Z Brooks reported on the Highways meeting held on 29th April. She stated that feedback from the Parish Councils that attended was good. It is planned to repeat the experience again in September 2017, The Police will be invited to the next meeting as speeding was a major issue raised.

The Chairman, Vice Chairman and Clerk attended the meeting and agreed that important contacts have been formed. It is hoped that HCC can now deliver!

COUNCILLORS REPORTS

CLLR MRS J OSBORNE – Asked if there was any news on the CIC money. The Chairman stated that Mrs Pauline Foster a past CIC Director should be asked for an update. Cllr Mrs J Osborne will do this. She said that the nonpayment of the money is holding up the repairs to the Fairground car park. The temporary repairs are holding up but will not last the winter.

Cllr Mrs J Osborne reported that dog fouling in the parish is becoming a major problem. Cllr Mrs Z Brooks stated that she will speak to the Dog warden and organize some No Dog Fouling signs.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

12TH July 2016 in the Fairground Hall at 7.30pm

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