

Minutes of the Penton Grafton Parish Council meeting held on Tuesday 15th September 2015 in the Fairground Hall meeting Room at 7.30pm.

Present: Cllr Mr G Light – Chairman
Cllr Mr J Marsh – Vice Chairman
Cllr Mrs H Carter
Cllr Mrs J Osborne
Cllr Mr P Carter
Richard Waterman – Parish Clerk
Borough Councillor Mrs P Mutton
County Councillor Mrs Z Brooks
Members of the Public - 2

Apologies: Cllr Mrs R Smith

WELCOME. The Chairman welcomed everyone to the meeting.

DECLARATEION OF INTERESTS

Cllr Mrs J Osborne declared an interest in the Cottage Charity and the Village Hall
Cllr Mrs H Carter declared an interest in the Fairground Site, Allotments and the Village Hall
Cllr Mr P Carter declared an interest in the Fairground Site and the Allotments.

MINUTES OF THE PREVIOUS MEETING

The Chairman signed the minutes of the previous meeting as a true record. Matters arising from those minutes:-

WEB SITE – The Clerk reported that the web site is now on the second page when googled. Viewing figures are steadily rising and further pages are under construction. The Clerk reported that Michelle Shill has charged the Parish Council £450 to set up the web site, this includes the hosting fees. There will be ongoing administration fees for up-dating the web site in the future. The Parish Council agreed that they were pleased with the web site and looked forward to seeing it expand, it was thought the fee for setting up the web site very reasonable.

HIGHWAYS – The Clerk and Cllr Mrs P Mutton have organised a site meeting with the Highways Engineer for Tuesday 6th October 2015, meeting at 10am in the Parish Office.

Cllr Mrs R Smith had asked that the issue of speeding through Clanville be discussed. Cllr Mrs P Mutton reported that she has spoken to Ray Alborough and he also hoped to attend the site meeting and bring the results of the Speed Survey at Clanville.

The Parish Councillors will forward their highways issues to the Clerk ready for the site meeting.

PLANNING

15/02170/FULLN – Change of use from Class B1/B2 and B8 use to Class D2 leisure for use as a health and fitness gym – 4 Oyo Business Units, The Fairground, Weyhill. The Parish Council **OBJECTED** as they are concerned about the lack of car parking and the opening hours, that do not fit in with the original planning permission for the site.

FINANCE.

FINANCIAL POSITION – 28th August 2015

Lloyds TSB Current Account	£ 4,088.13
Premium 10 day Account 1.5%	£ 32,862.16
	<u>£36,950.29</u>

PAYMENTS – August and September 2015

R.N. Waterman	Wages – Standing Order - August	£291.08
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Aviva	Insurance - August and September	£1075.20
Enham	Grave Yard maintenance	£220.00
Mr C Wilkins	Village Maintenance	£312.00
Michelle Shill Services	Web Site	£495.00
		<u>£2,684.36</u>

AUDIT

The Clerk reported that District Audit have signed off the 2014/2015 Parish Council Accounts and have not raised any issues.

COUNTY COUNCILLOR MRS Z BROOKS

Cllr Mrs Z Brooks had nothing to report.

BOROUGH COUNCILLOR MRS P MUTTON

Cllr Mrs P Mutton stated that she will be pushing for a commitment from Highways to complete the works agreed at the site meeting and to give a time scale.

COUNCILLORS REPORTS

CLLR MRS J OSBORNE - Produced a draft folding map of the Parish Footpaths, the various footpaths were numbered, and a brief history of Weyhill is included along with the Country Code. After some discussion it was agreed that 'for suitability for disabled access please look at www.pentongraftonparishcouncil.org.uk' will be put under the map.

Cllr Mrs J Osborne reported that she has been quoted £350 for a print run of 2500. The Chairman suggested that a higher print run may not cost that much more. Cllr Mrs J Osborne will go back to the printers.

The footpath map will be delivered to every house in the parish and be available on the Fairground Site. The parish Council briefly discussed putting together a welcome pack for new parishioners, this will be discussed further in the future.

CLLR MRS H CARTER – Reported the following issues that needed to be raised with Highways at the site meeting on the 6th October – over grown bushes at the bus stop along from the garage, various blocked road drains, the disappearing footpath at Weyhill Bottom and overgrown bushes blocking pavements.

FAIRGROUND SITE

FINANCES

SITE FINANCIAL POSITION - August and September 2015

Income	£
Utilities	829.71
Rents June	4,062.50
Rents July	3,802.50
2 x County Court payment LCA	100.00 (£700 Paid - £250.55 OS)
	£ 8,794.71

Expenditure	£
Sheep Shed Gallery	1200.00 (July, Aug, Sept)
Clerks Wages	400.00
Caretakers Wages	576.00
Maintenance/projects and repairs	5125.93
Electricity 2 X £727	1,454.00
Water Rates	189.40
Site Cleaning	80.00
	£9,025.33

CHEQUES ISSUED IN August and September 2015

	£
Ewe and I Refund for refurbishment of Pond	201.88
Travis Perkins Materials	243.32
The Lime Centre Lime Paint for Wall	306.10
Mr M Graham labour for painting walls	900.00
Mr R Homewood Additional Hours	112.00
Tim Buckland Ewe and I Boiler service	129.60
Atwood Electrical Heater Repair BH/ Lights Gallery	255.77
Travis Perkins Paint	81.30
Wel Medical limited Defibrillator Box	648.00
BDO Audit of Accounts	360.00
Flow Right Site Improvements	1999.96
Mr R Homewood Additional Hours	48.00
	<u>£5,285.93</u>

BANK ACCOUNT BALANCE 28th August 2015 - £4,551.52

VAT to be claimed = £1,044.57 (1st April - 15th September 2015)

TEAROOM AND GALLERY

The Clerk reported that he had received a letter from Mrs Sue Jones asking if the Parish Council would consider renewing her lease when it ends in November 2015.

The Parish Council discussed this and were impressed with the turnaround of the Tearoom. Cllr Mrs J Osborne has visited the tearoom and Gallery and was very impressed, with the range of goods for sale and the warm welcome she received from Sue and Wendy. This was relayed in an email to the Parish Councillors prior to the meeting.

Cllr Mrs J Osborne proposed that the Parish Council renew Mrs Sue Jones lease for the Tearoom, this was seconded by Cllr Mr J Marsh. Cllr Mr G Light agreed. Cllrs Mr and Mrs Carter declared an interest and did not vote.

Wendy Atkinson had prepared a Gallery up-date for the Parish Council, this had been forwarded to the Councillors prior to the meeting. The Parish Council discussed the Gallery and felt that it was running well and that they would continue supporting Sue and Wendy in their venture.

REFURBISHMENT OF THE SITE – LOWER PATIO

The Parish Council discussed the refurbishment of the lower patio looking at proposals put forward from Mr Tony Burden regarding drainage and designs. It was thought that a site meeting with Mr Tony Burden would help to clarify things.

Cllr Mr P Carter felt that this further work could be classed as an additional project and should go out to tender.

The Chairman suggested that the Parish Council looked at the proposals before making any decision on how to move forward.

PAINTING – The Clerk reported that Malcom Graham has painted the Chalk Walls again this year, the walls on the road side have each had three coats of lime wash, the internal walls received one coat, the grave yard side of the units was not painted this year as it is in very good condition and quite sheltered from the weather.

Cllr Mrs H Carter stated that Ron the maintenance man has been painting the unit shutters on the North side of the site and it has been noted that these have not been rubbed down correctly before painting. The shutters on the South side of the site are in full sun and the sap has come to the surface. These shutters need rubbing down, the sap treated, undercoated and glossed using saddling paint.

The Clerk confirmed that saddling paint has been used on the North unit shutters and suggested that he get a quote from a decorator for the South unit shutters. He thought that it will take Ron too long to do the work to Cllr Mrs H Carter's specification. The Chairman thought this a good idea.

OPEN BARN – The Clerk reported that Mr Tony Burden has asked if the Parish Council would consider hiring out the open barn for his wooden garden furniture business. Feelings were mixed, the Chairman stated that the site has been looking for something to go into the barn for some time and there have been a few suggestions put forward over the years.

The Clerk was to ask Mr Tony Burden to put forward a Business Plan with his proposals.

MEMBERS OF THE PUBLIC

Mr and Mrs Eades stated that it was nice to see the parish Council now had a web site and spoke about the state of the pavements in Weyhill and the increase of traffic through the village and the speeds that vehicles travel on the parish roads.

ANY OTHER BUSINESS

HELICOPTERS – Cllr Mr J Marsh briefly spoke about the problems that have been experienced with Helicopters but felt that with Cllr Mr P Lashbrook intervention this seems to have been resolved.

PENTON GRAFTON NOTICE BOARD – Cllr Mr J Marsh reported that someone keeps removing the Parish Council Minutes from the Notice Board at Penton Grafton and felt that the Notice Board needs locking. This was discussed and it was agreed that half the Notice Board will be locked to bring it back under the control of the Parish Council.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

10th November 2015