

Minutes of the Penton Grafton Parish Council meeting held on Tuesday 9th May 2017 in the Committee Room, The Fairground Village Hall at 7.30pm.

Present: Cllr Mr G Light – Chairman
Cllr Mr J Marsh – Vice Chairman
Cllr Mrs P West
Richard Waterman – Parish Clerk
Borough Councillor Mrs P Mutton
County Councillor Mrs Z Brooks
Member of the Public – Mrs R Smith and Mrs P Foster

Apologies: Borough Councillor Mr Phil Lashbrook.

WELCOME.

The Chairman welcomed everyone to the meeting.

DECLARATION OF INTERESTS

There were no Declarations of Interest recorded.

PARISH COUNCIL VACANCY

The Chairman reported that he has received a letter of resignation from Cllrs Mr and Mrs P Carter. A letter of thanks for their contribution while serving as Councillors will be sent on behalf of the Chairman.

CHAIRMAN'S REPORT

The Chairman spoke about the issues the Parish Council have undertaken during the last year, these included: The Allotments, reporting potholes and Highway issues, the Co-Op barred routes, the loss of income from fines as the Automatic Number Plate Recognition System that has not worked for over 18 months.

The Penton Grafton Cottage Charity has purchased an additional cottage, the housing stock is now 9 properties all in a good state of repair. Both the Cottage Charity and the Parish Council have healthy balances. The Fairground Site refurbishment is almost complete and should be finished by the end of the summer.

The Chairman wished to thank his fellow Councillors for their hard work. The Chairman also wished to thank Richard Waterman, the Parish Clerk for the work he does to ensure the smooth running of the Fairground Site, the Cottage Charity and the Parish Council.

END OF YEAR ACCOUNTS

The Clerk produced the end of Year Account for the Year 1st April 2016 to 31st March 2017. Each item was explained. The Parish Council agreed to adopt the Annual Governance Statement and the Accounting Statement. Proposed by Cllr G Light, seconded by Cllr J Marsh. All agreed. The Chairman will sign off the accounts once they have been inspected by Paul Reynolds the internal Auditor.

The End of Year Financial Statement is attached to these minutes.

MINUTES OF THE PREVIOUS MEETING

The Chairman signed the minutes of the previous meeting as a true record. Matters arising from those minutes:

SOUTHERN WATER – The Clerk had no news to report on the claim submitted for the re-imbursment of the Parish Councils costs for cleaning up after the three sewage spills on the Fairground Site.

WEYHILL BOTTOM CROSSROADS – It was reported that there has been another accident since the last Parish Council Meeting, this was discussed at length. It was agreed that County Councillor Mrs Z Brooks will meet with Cllr Mr J Marsh on site to look at the problems with this junction so that a plan of action can be formulated.

PLANNING

17/00876/FULLN – Single storey rear extension to form enlarged dining room; enlarged porch cover over entrance door – 9 Casterbridge Lane, Weyhill. – NO OBJECTION.

17/01042/FULLN – Proposed single storey side glazed extension – 1 Durley Gate, Weyhill – NO OBJECTION.

CIC INVESTIGATION

Cllr Mr J Marsh reported that due to pressure of work he has not been able to progress with the CIC investigation. Cllr Mr J Marsh stated that he has started sorting through the CIC boxes and hoped to organise interviews with past directors and persons involved with the CIC.

FINANCE

FINANCIAL POSITION – 9th May 2017

Lloyds TSB Current Account	£ 7,932.00 (28/03/17)
Premium 10 day Account 1.5%	£ 26,491.53
10 Day Account	£ 1,917.53
Instant Access	£ 794.98
	<u>£ 37,135.69</u>

PAYMENTS - April and May 2017

R.N. Waterman	Administration – Standing Order - April	£300.00
R.N. Waterman	Administration - Standing Order – May	£300.00
Aviva	Insurance	£998.18
Lloyds	Bank Charges	£8.80
Penton Recreation Centre	- Share Grass Cutting	£300.00
M Townesend	Maintenance	£315.00
Enham	Grave Yard Maintenance	£89.00
		<u>£2,310.98</u>

INCOME

VAT Refund	£6,905.62
TVBC precept	£4,900.00
	<u>£11,805.62</u>

PENTON GRAFTON PARISH COUNCIL
SITE FINANCIAL POSITION - April and May 2017

Income	£
Utilities	569.91
Rents February and March	7,645.00
	£8,214.91

Expenditure	£
Sheep Shed Gallery	800.00 (April and May)
RNW Site Management Fee	600.00 (April and May)
Caretakers Charge	416.00 (April and May)
Maintenance/projects and repairs	3,277.58
Electricity	941.01
Water Rates	271.59
Site Cleaning	180.00
	£6,486.18

CHEQUES ISSUED IN April and May 2017

		£
Atwood Electrical	Site Electrical Repairs	385.66
Clanville Draintech	Site Pump and Cess Pit	197.00
Flowright	Bin Store and repairs	517.25
R Homewood	Light Bulbs	10.00
Travis Perkins	Materials	109.04
E Virgo	Window Cleaning - 6 months	200.00
Clanville Draintech	Sewage Blockage	91.00
HCC	Supplies	124.16
Wessex Fire	Fire Alarm Inspection	161.95
Travis Perkins	Paint and locks	82.80
Electric Workz	Site Flood Lights Renewal	1,398.72
		£3,277.58

COUNTY COUNCILLOR MRS Z BROOKS

Cllr Mrs Z Brooks had nothing to report accept that she is concentrating on getting the various road signs left by Highways removed from the villages she represents.

Cllr Mrs P West asked Cllr Mr Z Brooks if she could please report on the outcome of the meeting to discuss the ANR on the barred routes. Cllr Mrs Z Brooks reported that the ANP System was hacked into causing it to malfunction. HCC have identified a new site for the equipment and plan to install a new System. Cllr Mrs Z Brooks stated that she had sent out an email and would check the mailing list to make sure that the Parish Council were copied in.

BOROUGH COUNCILLOR MRS P MUTTON

Cllr Mrs P Mutton reported that she is dealing with a fly problem in Weyhill and speeding in Red Post Lane following a complaint received from a parishioner.

COUNCILLORS REPORTS

CLLR MR J MARSH – Reported that the CIC is still mentioned on the Fairground Web Site. Wendy Atkinson the Fairground Web Master will be asked to remove it.

CLLR MRS P WEST – Reported that she has been working with the Clerk to produce a list of approved contractors for the Fairground Site.

SITE MAINTENANCE.

The Clerk reported that Tony Burden is to return to the site to complete the repairs caused to the walls by vehicles. Additional crash bars will be installed to prevent cars damaging the planters.

Martyn Deane is making brackets to fix the obelisks to the planters at the Tearoom End of the Site. The new signage has been installed and comments have been favourable. A new sign will now be commissioned to replace the old sign on Input Joinery fence.

Cllr Mrs P West and the Clerk have been working together to look at possible ways of slowing down the traffic entering and leaving the site. The metal gates at the far end of the site cannot be used for access due to sight lines, Highways have been consulted and would not support any scheme.

The Clerk presented a suggested scheme to narrow the entrance to the site, giving priority to vehicles entering the site. The existing bumps would be removed and replaced with 4 low impact sleeping policeman and new signage. The Parish Council thought this scheme has merit and asked for a full costing for the next meeting.

CLANVILLE

The Clerk reported that Cllr J Osborne had met with Hampshire Rights of Way and walked the footpaths in Clanville. It was agreed that new footpath indicator signs will be installed.

The Clerk reported that the post for the flashing speed sign (FSS) has been moved to give better coverage, however this has not been installed properly and has been reported to HCC. An additional post will be installed on the straight bit of road between the ends of the village so that the FSS can be sited to cover this stretch of the speed limit.

Mrs R Smith reported that she has spoken to some residents about the possibility of re-instating the Duck Pond. Comments have been very supportive. It was agreed to take this project further.

Mrs R Smith reported that there is still a big problem with vehicles speeding through the village. This was noted.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

PENTON GRAFTON PARISH COUNCIL
 RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2017

RECEIPTS.

2015/2016		2016/2017
£		£
10,800.00	Precept	9,800.00
350.67	Bank Interest	270.86
3,535.59	VAT Refund	6,905.62
600.00	Car Park Rent	600.00
36.02	SEB Wayleave	36.02
1,200.00	Insurance Contributions	1,200.00
2,042.65	Administration Fee/Refunds	1,420.00
52,459.57	Site Income	50,030.73
<u>71,024.50</u>		<u>70,263.23</u>

PAYMENTS

2,189.72	Administration	2,482.30
3,492.96	Wages	3,600.00
6,382.00	Insurance	6,150.84
2,217.17	Grass Cutting/Maintenance	1,482.48
38,491.41	Fairground Maintenance	59,580.99
Nil	Section 137	Nil
173.72	Street Lighting	56.78
40.00	NHW	40.00
407.50	Flashing Speed Signs/Maint	425.00
1,007.02	Election Costs	
562.50	Web Site	183.75
3,502.66	VAT on Payments	4,129.02
<u>58,466.66</u>		<u>78,131.16</u>

RECEIPTS AND PAYMENTS SUMMARY

36,529.80	Balance BFW 1 st April 2015	49,087.64
71,024.50	Add Income	70,263.23
<u>107,554.30</u>		<u>119,350.87</u>
58,466.66	Less Payments	78,131.16
<u>49,087.64</u>		<u>41,219.71</u>