

Minutes of the Penton Grafton Parish Council meeting held on Wednesday 22nd May 2019 in the Committee Room, The Fairground Village Hall at 7.30pm.

Present: Cllr Mr G Light – Chairman
Cllr Mr J Marsh – Vice Chairman
Cllr Mrs J Osborne
Cllr Mrs P Foster
Cllr Mr S McKay
Richard Waterman – Parish Clerk
Borough Councillor Mrs L Lashbrook
County Councillor Mrs Z Brooks
Member of the Public 2

Apologies: Mrs P West and Mrs R Smith

WELCOME.

The Chairman welcomed everyone to the meeting.

DECLARATION OF OFFICE.

The Councillors signed the Declaration of Office.

DECLARATION OF INTEREST.

The Councillors signed the Declaration of Office Forms.

Cllr Mrs J Osborne declared an interest in the Fairground Hall and the Cottage Charity.

Cllr Mrs P Foster declared an interest in the Fairground Hall and the Fairground Site.

CO-OPTION TO FILL VACANCY.

Mr Stephen McKay was co-opted back onto the Parish Council and signed the Declaration of Office and the Declaration of Interest Forms.

ELECTION OF CHAIRMAN AND VICE CHAIRMAN.

CHAIRMAN - Cllr J Marsh proposed Cllr G Light as Chairman; this was seconded by Cllr J Osborne. There were no other nominations. All agreed. Cllr G Light was elected Chairman.

VICE CHAIRMAN - Cllr G Light proposed Cllr J Marsh as Vice Chairman, this was seconded by Cllr S McKay. There were no other nominations. All agreed. Cllr J Marsh was elected Vice Chairman.

CHAIRMAN'S REPORT.

The Chairman reported on the Parish Council year, projects undertaken and those that are ongoing. These included:

- Road Safety improvements at the Weyhill Bottom Crossroads.
- Allotments
- The Fairground Site
- The Change of the Ward and Parish Boundary – 7 properties have gone into Appleshaw Parish.

The Chairman welcomed Cllr Mrs L Lashbrook who is the new Borough Councillor for the newly formed Pentons and Charlton Ward. The Chairman also wished to thank Cllr Mrs P Mutton for all the help she has given to the Parish during her time as our Borough Councillor.

The Chairman thanked the Parish Councillors for all their hard work and the Clerk for the excellent work he does looking after the Parish Council and their assets.

2018/2019 ACCOUNTS

The Clerk produced the 2018/2019 Accounts and explained each item.

PENTON GRAFTON PARISH COUNCIL RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDING 31ST MARCH 2019

RECEIPTS.

	£
Precept	9,800.00
Bank Interest	39.33
VAT Refund	5,786.12
Car Park Rent	600.00
Community Infrastructure Levey	2,709.00
Administration Fee/Refunds	622.80
Site Income	58,944.05
	<u>78,501.30</u>

PAYMENTS

Administration	3,893.30
Wages	3,600.00
Insurance	3,002.41
Grass Cutting/Maintenance	2,245.34
Fairground Maintenance	50,613.20
Defibrillator	861.25
Street Lighting	95.17
Flashing Speed Signs/Maint	874.00
VAT on Payments	3,826.75
	<u>69,011.42</u>

RECEIPTS AND PAYMENTS SUMMARY

Balance BFW 1 st April 2018	21,663.93
Add Income	78,501.30
	<u>100,165.23</u>
Less Payments	69,011.42
	<u>31,153.81</u>

ANNUAL GOVERNANCE STATEMENT 2018/19

The Clerk read out the Annual Governance Statement 2018/2019 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement.

The Annual Governance Statement was approved by the Parish Council. Proposed by Cllr J Marsh and seconded by Cllr P Foster. The Chairman and the Clerk signed the relevant paperwork.

ACCOUNTING STATEMENT 2018/2019

The Parish Council agreed to adopt and sign off the Accounting Statement section 2 for the year 2018/2019. Proposed by Cllr J Osborne and seconded by Cllr J Marsh. All agreed. The Chairman signed off the Accounting Statement 2018/2019.

MINUTES OF THE PREVIOUS MEETING.

The Chairman signed the minutes of the previous meeting as a true record. Matters arising from those minutes:

WEYHILL BOTTOM CROSSROADS – Cllr J Marsh reported that there have been to further accidents at the Weyhill Bottom crossroads since the last meeting and that he has reported them to Steve Woodward the Safety Engineering Team Leader at Hampshire Highways.

Work has started on the improvements to the junction, work to lay the coloured road surface has been delayed due to ongoing work at the 100 Acre Roundabout.

DUCK POND – Highways have not yet started work on clearing the duck pond area. The Clerk will keep the Parish Council informed of progress. The Parish Council were asked by a member of the public to please keep on chasing this, Paul Welch from Hampshire Highways had promised last summer that this area would be cleared, but nothing has been done.

HANGING BUSH LANE – The posts for Hanging Bush Lane have not yet been installed.

VILLAGE GATEWAYS – No further news to report.

RED POST LANE – Cllr S McKay reported that a letter has been sent to the MOD regarding Red Post Lane being used as a rat run. Highways have sent engineers to look at red Post Lane, but to date there was nothing to report.

PLANNING

19/00797/FULLN – Erection of barn/carport – Parkside, Ramridge Park, Weyhill.
NO OBJECTION.

FINANCE.

FINANCIAL POSITION – 22nd May 2019

Lloyds TSB Current Account	£ 9,857.85 (26/04/19)
Premium 10 day Account 1.5%	£ 17,538.98
10 Day Account	£ 1,202.49
Instant Access	£ 794.98
	<u>£29,394.30</u>

INCOME.

TVBC – ½ Precept	£4,900.00
SEB Consent	£ 36.02
CIL Payment	£2,709.00
	<u>£7,645.02</u>

PAYMENTS – April and May 2019

R.N. Waterman	Administration – April	£300.00
R.N. Waterman	Administration – May	£300.00
Lloyds	Bank Charges	£ 15.10
R.N. Waterman	Stamps Postage	£ 34.70
Michelle Shill	Web Site Fee 2018/19	£139.98
PMPC	Share of Footpath Cutting	£140.00
Mr C Wilkins	Grass Cutting	£72.50
PKF Littlejohn	Audit	£360.00
TVBC	Building Regulation Adjustment	£43.25
HCC	Street Lighting	£63.04
		<u>£1,468.57</u>

COUNTY COUNCILLOR MRS Z BROOKS

Cllr Mrs Z Brooks reported that Cllr Roy Perry has stepped down as the Leader of Hampshire County Council. Cllr Keith Manns has taken on the position and Cllr Humby is now the Deputy Leader.

Re-cycling Centres - Residents can now purchase a permit for £12 from Hampshire County Council allowing them to take a trailer/van to the tip 12 times in a year.

BOROUGH COUNCILLOR MRS L LASHBROOK.

Cllr Mrs L Lashbrook had nothing to report.

PARISH COUNCILLORS REPORTS

CLLR J OSBORNE – Reported that there has been a spate of vandalism at the Car Boot Sale site.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

Due to some of the Parish Councillors being away on holiday the date for the next meeting will be discussed and confirmed. The meeting will be the AGM and will be held in the Fairground Hall Committee Meeting Room.

AFTER NOTE:

The AGM has been scheduled for Wednesday 22nd May 2019.