

Minutes of the Penton Grafton Cottage Charity Meeting held on Tuesday 9th January 2018 in the Parish Office at 7pm.

Present: Cllr Mr G Light – Chairman
Cllr Mr J Marsh – Vice Chairman
Cllr Mrs P West
Cllr Mrs P Foster
Richard Waterman – Parish Clerk

Apologies: Cllr Mr S McKay and Mrs R Smith

MINUTES OF THE PREVIOUS MEETING

The Chairman signed the minutes of the previous meeting as a true record.

FINANCE

Financial Position – 9th January 2018

BANK ACCOUNTS

| | | |
|--------------------------------|---------------------|--------------|
| Lloyds Account Number 0262848 | = £ 32,890.21 | (31/11/2017) |
| Standard Life : Instant Access | = £ 3,889.10 | |
| Premier 10 Day interest | = £ 58,063.60 | |
| | = £94,842.91 | |

Payments made in December 2017 and January 2018

| | | |
|-----------------------|-------------------------------|--------------------------|
| R.N. Waterman | Administration - December | £550.00 |
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| English Rural Housing | Maintenance Charge | £107.50 |
| Mrs J Osborne | Refund bathroom sink unit | £260.00 |
| Flowright | No 4 Weyhill Bottom | £9977.92 |
| Southern Damp Ltd | Damp 1 NC | £957.60 |
| Middletons | Solicitors Fees | £300.00 |
| Tim Buckland | Service and Repair Boiler PTC | £352.80 |
| Southern Electric | 3 WHB Electricity | £6.16 |
| DJ Harris | Showers 1- 3 WHB | £9,180.00 |
| Addis Locksmith | New Door Locks 4 WHB | £100.00 |
| Electric Workz | 3 x Oil Heaters | £144.00 |
| DJ Harris | New Immersion Heater 4 WHB | £108.00 |
| Andover Glass | Replacement Windows 2 - 4 WHB | £600.00 |
| | | <u>£23,193.98</u> |

MONEY RECEIVED

Rents December 2017 and January 2018 = £8,192.46

Deposit 4WHB £500

COTTAGES

1 to 4 WHB – Hawke and Trowel have confirmed that they will return to finish off the painting on the 1st and 2nd of March, weather permitting.

1 to 4 WHB – Showers – DJ Harris have completed the job.

Blown Windows – Andover Glass have replaced all the blown windows.
One more window in No 4 has been identified after the order was placed, and this is in hand.

4 WHB – Tony Burden completed the internal refurbishment in time for Mr and Mrs Large to move in on the 1st December 2017.

There were a few teething problems with the heating and the hot water system, but these have been resolved. The same old problem of damp experienced in the Weyhill Bottom Cottages has been noticed. KT Preservation have visited the cottage and recommended that access to the roof space is made so that the correct insulation can be installed and that trickle vents are installed to the window frames.

The insulation will cost in the region of £500 plus the installation of the access hatch. The Clerk has asked Tony Burden to make the loft access. The Clerk will ask Andover Glass to quote for the trickle vents.

COMMUNAL GARDEN – Matt Townsend has done a sterling job on the garden. Tony Burden is due to start work on removing the old outbuildings and concrete bases later in the month. Matt Townsend will then lay the turf.

CAR BARNs – The Clerk has a list of companies that supply car barns. Once the site has been cleared and correct measurements taken he will proceed with getting quotes.

20 MICHAELMAS CLOSE

The Clerk reported that he had received a telephone call from English Rural Housing the Friday before Christmas regarding a complaint from a fellow resident about a pile of rubbish in the front garden. The Clerk drove over to look and found nothing and reported this back to English Rural Housing.

The Clerk felt that someone is making mischief and with English Rural Housing will monitor the situation.

ALLOTMENTS

The Clerk reported that there are three allotments vacant and that he has two interested parties.

CLOSE OF THE MEETING

The Chairman thanked everyone for coming and closed the meeting.

DATE OF THE NEXT MEETING

13th March 2018