

# **This meeting was held following the Social Distancing guidelines during the Covid-19 Pandemic.**

## **Minutes of the Penton Grafton Parish Council meeting held on Tuesday 14<sup>th</sup> July 2020 in the Main Hall, The Fairground Village Hall at 7.30pm.**

Present: Cllr Mr G Light – Chairman  
Cllr Mr J Marsh – Vice Chairman  
Cllr Mrs P Foster  
Cllr Mrs P West  
Cllr Mrs J Osborne  
Cllr Mr S Mc Kay  
Richard Waterman – Parish Clerk

### **WELCOME.**

The Chairman welcomed everyone to the meeting

### **DECLARATION OF INTEREST.**

Cllr Mrs P Foster declared an interest in the Fairground Hall and the Fairground Site.  
Cllr Mrs J Osborne declared an interest in the Cottage Charity and the Fairground Hall.

The Parish Councillors all confirmed that there was no change to their Declarations of Interests held by Test Valley Borough Council. The Clerk will confirm this with the Legal and Democratic Department at Test Valley Borough Council.

### **FINANCE.**

#### **ANNUAL GOVERNANCE STATEMENT 2019/20**

The Clerk read out the Annual Governance Statement 2019/2012 ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statement. The Annual Governance Statement was approved by the Parish Council. Proposed by Cllr Mr S MacKay and seconded by Cllr Mrs P Foster. All Agreed. The Chairman and the Clerk signed the relevant paperwork.

#### **ANNUAL ACCOUNTING STATEMENTS 2019/2020**

The Annual Accounting Statement 2019/2020 was approved by the Parish Council. Proposed by Cllr Mr G Light and seconded by Cllr Mr J Marsh. All agreed. The Chairman and Clerk signed the relevant paperwork.

### **CLOSE OF THE MEETING**

The Chairman thanked everyone for coming and closed the meeting.

### **DATES OF THE NEXT MEETING**

8<sup>th</sup> September 2020