

## **Minutes of the Penton Grafton Parish Council meeting held on Tuesday 12<sup>th</sup> January 2016 in the Committee Room, The Fairground Village Hall at 7.30pm.**

Present: Cllr Mr G Light – Chairman  
Cllr Mr J Marsh – Vice Chairman  
Cllr Mrs J Osborne  
Cllr Mrs H Carter  
Cllr Mrs R Smith  
Cllr Mr P Carter  
Richard Waterman – Parish Clerk  
County Councillor - Mrs Z Brooks  
Borough Councillor - Mrs P Mutton  
Member of the Public – 1.

### **WELCOME**

The Chairman welcomed everyone to the meeting.

### **DECLARATION OF INTERESTS**

Cllr Mrs J Osborne declared an interest in the Cottage Charity and the Fairground Hall.  
Cllr Mrs H Carter declared an interest in the Fairground Site, Allotments and the Fairground Hall.  
Cllr Mr P Carter declared an interest in the Fairground Site and the Allotments.

### **MINUTES OF THE PREVIOUS MEETING**

The Chairman signed the minutes of the previous meeting as a true record. Matters arising from those minutes:

WEB SITE – The Clerk reported that the web site is going well and visitor numbers are increasing. The Agenda for the meeting was put online. The website has now moved to the first page when searched for on google.

HIGHWAYS – Cllr Mr J Osborne reported that the HGV direction sign to Tilley Down sign has now been reinstated and thanked Cllr Mrs P Mutton for her assistance in this matter.

### **PLANNING**

15/03099/FULLN – Single storey extension to east elevation, to form a new dining area and enlarged dormer on the second floor to improve the internal space. Oak House, Penton Lane, Penton Grafton. NO OBJECTION.

### **CLLR MRS Z BROOKS**

Cllr Mrs Z Brooks reported that she has been asked to comment on the transfer of ownership of the Forecourt verge from HCC to the Weyhill Service Station. Cllr Mrs Z Brooks noted that the Parish Council had objected to this and asked if they still wished to object, and if so she will back their decision. The Parish Council agreed to abide by their original decision and would prefer ownership to remain with HCC.

### **COUNCILLORS REPORTS**

CLLR MRS J OSBORNE – Reported that HGV's are still using Rectory Lane to get to the Clanville Road. Cllr Mrs J Osborne suggested that a 'Not Suitable for HGV's' sign is requested from Highways and that letters be sent to Randle Parker and Hampshire Game asking them to ask their suppliers not to use this route.

The Clerk will contact HCC Highways and stated that he knew that Randle Parker already instruct their suppliers of the correct route to take, but he will write to both companies to relay the parish Council's concerns.

CLLR MRS R SMITH – Reported that the verges in Clanville are in a bad state, they are soft and muddy at the moment and the HGV's are making large ruts. The repairs carried out to the large potholes are already degrading.

Cllr Mrs R Smith reported that speeding is still a problem in Clanville; The recent speed survey results forwarded from Mr Ray Alborough are for Penton Park Lane. Cllr Mrs P Mutton stated that she will speak to Ray Alborough. The Clerk will organise for the flashing speed sign to be relocated in Clanville beyond the garage on the straight stretch of road.

CLLR MR G LIGHT - Reported that there is a large pothole in the pavement at the corner of Red Post Lane and that he had reported this to HCC Highways.

CLLR MRS H CARTER – Reported that the new entrance to the Mission Hall is higher than the pavement and could be a trip hazard for pedestrians. This will be reported to Highways. Cllr Mrs H Carter also reported that the condition of the pavement to Millway House is getting worse. This had been reported to Paul Walsh at the site meeting late last year, and the Parish Council were told that this had been investigated and was a low priority and would not be repaired due to budgetary constraints.

## **FINANCIAL REPORT**

FINANCIAL POSITION – 29<sup>th</sup> December 2015

|                             |                   |
|-----------------------------|-------------------|
| Lloyds TSB Current Account  | £ 2,505.55        |
| Premium 10 day Account 1.5% | £ 32,862.16       |
|                             | <u>£35,367.71</u> |

PAYMENTS - December 2015 and January 2016

|                  |                                   |                         |
|------------------|-----------------------------------|-------------------------|
| R.N. Waterman    | Wages – Standing Order - December | £291.08                 |
| R.N. Waterman    | Wages – Standing Order – January  | £291.08                 |
| Enham            | Grave Yard maintenance            | £88.00                  |
| Michelle Shill   | Web Site Maintenance              | £67.50                  |
| HCC              | Street Lighting - 2 Years         | £208.45                 |
| HCC              | Supplies                          | £146.92                 |
| Penton Mewsey PC | NHW                               | £40.00                  |
|                  |                                   | <b><u>£1,133.03</u></b> |

## **2016/2017 PRECEPT**

The Clerk produced a balance sheet showing the Estimated Results for the year 2015/2016 and the Budget for the year 2016/2017. Each item was discussed.

The Clerks wages will be increased to £300 a month. The Clerk suggested that the precept for 2016/2017 be reduced by £1000 to £9,800. Cllr Mr G light proposed that the Penton Grafton Parish Council Precept for 2016/2017 be set at £9,800, this was seconded by Cllr Mr J Marsh. All agreed.

## STANDING ORDERS

The Clerk had provided the Parish Councillors with copies of the current Standing Orders and Financial Regulations and examples of the new revised Standing Orders and Financial Regulations.

The Clerk suggested that the Parish Council aim to adopt the new Standing Orders and Financial Regulation at the beginning of the next financial year. Cllr Mr J Marsh agreed to oversee this issue.

## FAIRGROUND SITE

The Clerk reported that there had been a problem with the seals on the flood barriers. The issue is being resolved and it would appear that the seals do need replacing every season, for some reason this had not been relayed to the Clerk when the barriers were supplied. The contractor is sending a supply of seals to the Clerk.

Cllr Mrs H Carter reported that two of the security lanterns are not working. The Clerk will investigate.

### SITE FINANCIAL POSITION - December 2015 and January 2016

|                                  |                      |
|----------------------------------|----------------------|
| <b>Income</b>                    | £                    |
| Utilities                        | 624.67               |
| Rents December                   | 3,822.50             |
| Rents January                    | 3,822.50             |
|                                  | <b>£8,269.67</b>     |
| <b>Expenditure</b>               | £                    |
| Sheep Shed Gallery               | 800.00 (Dec and Jan) |
| Clerks Wages                     | 400.00               |
| Caretakers Wages                 | 450.00               |
| Maintenance/projects and repairs | 1,244.25             |
| Electricity                      | 882.46               |
| Water Rates                      | 117.40               |
| Site Cleaning                    | 160.00               |
|                                  | <b>£4,054.11</b>     |

|   |                  |
|---|------------------|
| CHEQUES ISSUED IN December 2015 and January 2016    | £                |
| The Petal Boutique Christmas Wreaths                | 140.00           |
| Nigel Cronshaw Christmas Trees and Stands           | 100.00           |
| Homebase Lights and Hinges                          | 111.25           |
| R Homewood Additional Hours                         | 34.00            |
| Flowright Repairs                                   | 155.00           |
| Mrs H Carter Refund for Defibrillator Battery       | 200.00           |
| Mr B Pearce repair and Paint Gallery Ceiling        | 220.00           |
| Pest Control Services Site and Cottage Pest Control | 318.00           |
|   | <b>£1,278.25</b> |

BANK ACCOUNT BALANCE 30th December 2015 - £10,792.03

VAT to be claimed = £4,442.42 (1<sup>st</sup> April - 12<sup>th</sup> January 2016) - to be submitted end of January 2016.

## **ALLOTMENTS**

Tracey Docherty introduced herself as an allotment holder. The Clerk reported that he has submitted a request to Southern Water for provision of water to the allotments and he has instructed the PC Pest Controller to extend cover to the allotments.

Tracey Docherty reported that the allotment holders agreed at their meeting that they would prefer to have troughs installed at the allotments rather than a stand pipe, it was felt that this would be a fairer way of managing the water on the site. The Parish Council thought this a good idea.

## **MEMBERS OF THE PUBLIC**

Tracey Docherty spoke about a problem she was having with rats at her home, the rats are thought to be coming from the re-cycling centre at Weyhill. The Clerk pointed out that this was not in the Penton Grafton Parish and was in Amport Parish. The Clerk will forward the Clerk and Borough Councillors details to Tracey.

## **CLOSE OF THE MEETING**

The Chairman thanked everyone for coming and closed the meeting.

## **DATES OF THE 2016 MEETINGS**

**8<sup>th</sup> March**

**10<sup>th</sup> May**

**12<sup>th</sup> July**

**13<sup>th</sup> September**

**8<sup>th</sup> November**