

**Minutes of the Penton Grafton Parish Council meeting held on Tuesday 10<sup>th</sup> January 2017 in the Committee Room, The Fairground Village Hall at 7.30pm.**

Present: Cllr Mr G Light – Chairman  
Cllr Mrs J Osborne  
Cllr Mrs P West  
Cllr Mrs H Carter  
Cllr Mr P Carter  
Richard Waterman – Parish Clerk

Apologies: Cllr Mr J Marsh – Vice Chairman, Mrs R Smith, County Councillor Mrs Z Brooks and Borough Councillors Mrs P Mutton and Mr Phil Lashbrook.

**WELCOME.**

The Chairman welcomed everyone to the meeting.

**DECLARATION OF INTERESTS**

Cllr Mrs J Osborne declared an interest in the Cottage Charity and the Fairground Hall.  
Cllr Mrs H Carter declared an interest in the Fairground Site, the Fairground Hall and the Allotments.

Cllr Mr P Carter declared an interest in the Fairground Site and the Allotments.

**MINUTES OF THE PREVIOUS MEETING**

The Chairman then signed the minutes of the previous meeting as a true record.  
Matters arising from those minutes:

**SEWAGE SPILL**

Southern Water have confirmed that they have carried out repair work to the sewer system beyond the Fairground Site, all the pipes have been cleared of debris and there should be no further problems.

The Clerk has collated all the costs the Parish Council have occurred due to sewage spills over the last few years and has forwarded them to Southern Water.

**SECURITY LIGHTS FAIRGROUND SITE** – The Clerk is chasing up the Electrician to repair the faulty security lights.

**HIGHWAYS** – Highways have carried out the work to the dropped kerb and the pavement on the corner of Red Post Lane.

**REVISED STANDING ORDERS**

The Parish Council agreed to adopt the revised Standing Orders. Proposed by Cllr P West and seconded by Cllr P Carter.

Cllr Mrs P West proposed that a vote of thanks was recorded to Cllr Mr J Marsh for the work he has put in to the Revised Standing Orders.

**PLANNING**

16/03015/FULLN – Change of use class to dog day care crèche, including indoor play park for dogs with relaxation area and a dog grooming operation – 6 Oyo Business Units, The Fairground, Weyhill – NO OBJECTION.

## FINANCE.

### 2017/2018 PRECEPT.

The Clerk produced a budget sheet showing the estimated results for the year 2016/2017 and the budget for the year 2017/2018. Each item was discussed. The Parish Council all agreed not to increase the precept for the 2017/2018 financial year. The Penton Grafton Parish Council precept for the year 2017/2018 was set at £9,800.

#### FINANCIAL POSITION PC

Lloyds TSB Current Account	£ 1,976.88 (28/11/16)
Premium 10 day Account 1.5%	£ 24,212.83
£9,000 transferred to Site A/C	
	<u>£ 26,189.71</u>

#### PAYMENTS - November & December 2016 and January 2017

R.N. Waterman	Administration - Standing Order - December	£300.00
R.N. Waterman	Administration - Standing Order - Jan	£300.00
Aviva	Insurance	£1,124.10
Link Office Supplies	Ink Cartridge x 2	30.91
		<b><u>£1,755.01</u></b>

#### INCOME.

Magic Tower	Car Park Rent for year 2016/2017	£600.00
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Lloyds TSB Current Account	£ 3,586.52 (28/10/16)
Premium 10 day Account 1.5%	£ 33,212.83
	<u>£ 36,799.35</u>

#### SITE FINANCIAL POSITION - December 2016 and January 2017

<b>Income</b>	£
Utilities	225.20
Rents October and November	7,643.00
Deposit Unit 5	443.00
	<b>£8,311.20</b>

<b>Expenditure</b>	£
Sheep Shed Gallery	800.00 (Dec & Jan)
RNW Site Management Fee	600.00 (Dec & Jan)
Caretakers Charge	416.00 (Dec & Jan)
Maintenance/projects and repairs	12,097.61
Electricity	1,063.80
Water Rates	198.20
Site Cleaning	160.00
	<b>£15,335.61</b>

#### CHEQUES ISSUED IN November and December 2016. January 2017

		£
Flowright	Referbishment of Site	9,900.00
J Ayres	Boiler maintenance Ewe & I	129.00
M Townesend	Weed Killing/Maintenance	265.00

Bourne Fire Ltd	Fire Extinguishers	81.84
DJ Harris	Toilet and Sink Unit 5	150.00
Electric Workz	2 Heaters - Unit 5	820.00
Petal Boutique	Christmas Wreaths	140.00
Farm Shop	Christmas Trees	100.00
E Virgo	Window Cleaning	40.00
HCC	Supplies	147.53
TVBC	Business Rates unit 14 (12/13)	324.24
		<b>£12,097.61</b>

BANK ACCOUNT BALANCE 29<sup>th</sup> November 2016 - £3,914.69

Note: £9,000.00 transferred from Deposit Account to cover Refurbishment  
Cheque of £9,900.00

VAT to be claimed - (1<sup>st</sup> April 2016 - 9<sup>th</sup> January 2017) - £1,769.19

### **ALLOTMENTS**

The Clerk reported that Mat Townsend has cut the hedge and done a good job. There are still two vacant allotments. The Clerk will ask Mat Townsend to rotavate and cover the two vacant allotments if they have not been allocated before the start of the growing season.

The recent work undertaken to lay the pipework for the water has caused problems with mud on the track and through the car park. The Clerk will ask Tony Burden to make good the hardcore base.

### **COUNCILLORS' REPORTS**

CLLR MRS H CARTER – Reported that there are dead trees in the Church Grave Yard that need attention, if they came down they could fall into the road or the Fairground Chalk Wall. Cllr Mrs H Carter stated that she has emailed the Church PCC on several occasions to alert them of the dead trees but nothing has been done. The Clerk was asked to contact the Church PCC.

CLLR MRS P WEST – Reported that she had brought visiting friends up to the Fairground Site and they were very impressed and felt that the site was a 'Hidden Gem'. Cllr Mrs P West suggested that the Parish Council now needed to take the reins and start promoting the site possibly providing a budget.

Cllr Mrs P West also suggested that a Christmas Event is held to promote the businesses on the site. Cllr Mrs P West stated that she would be happy to work with the Clerk to put some ideas together for discussion at the next meeting. The Parish Council thought this a good idea.

CLLR MRS J OSBORNE – Reported that Appleshaw Parish Council had highlighted a potential problem with a footpath on the border of Appleshaw and Penton Grafton Parish, where Mr North is building three dwellings. Cllr Mrs J Osborne reported that she had visited the site and has spoken with Mr North. There is no problem and Mr North has made sure that the footpath is clear and walkable.

The Chairman reported that he has received comments from a parishioner regarding motorbikes using Hanging Bush Lane. This will be investigated.

### **FAIRGROUND SITE MAINTENANCE**

Cllr Mr P Carter reported that the hand rails have not yet been fitted to the new steps and suggested that they be coned off until the hand rails are fitted for Health and Safety reasons.

The Clerk reported that Tony Burden has the hand rails but unfortunately two weeks before Christmas Mrs Burden fell and broke her wrist and he has had to take over the day to day running of their public house. The Clerk will speak to Tony to see if he can fit in installing the hand rails. The Clerk will put out cones the following day to take the steps out of commission.

### **FUTURE PARISH COUNCIL MEETINGS**

The Parish Council are to change the frequency of their meetings for the next financial year.

9<sup>th</sup> May 2017 - Parish Council Meeting AGM  
11<sup>th</sup> July 2017 – Fairground Site Meeting  
12<sup>th</sup> September 2017 – Parish Council Meeting  
14<sup>th</sup> November 2017 – Fairground Site Meeting  
9<sup>th</sup> January 2018 – Parish Council Meeting  
6<sup>th</sup> March 2018 – Fairground Site Meeting

Planning Applications will be discussed as normal at the set monthly meetings.

### **CLOSE OF THE MEETING.**

The Chairman thanked everyone for coming and closed the meeting.

**DATE OF THE NEXT MEETING – 14<sup>th</sup> March 2017**